

EXECUTIVE DECISION RECORD
POLICY AND RESOURCES CABINET BOARD

14 JUNE, 2017

Cabinet Members:

Councillors: C.Clement-Williams and D.Jones

Officers in Attendance:

K.Jones, S.John, D.Rees, A.Manchipp and N.Headon

1. APPOINTMENT OF CHAIRPERSON

Agreed that Councillor A.J.Taylor be appointed Chairperson for the meeting.

2. MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD ON 8 MARCH, 2017

Noted by Committee.

3. FORWARD WORK PROGRAMME 2017

Decision:

That the report be noted.

4. WELSH LANGUAGE STANDARDS

Decisions:

1. That the Chief Executive submit the response in regard to the Council's Challenge to the Welsh Commissioner's letter with the stipulation that dialogue continues to seek a mutually acceptable agreement on those standards where agreement has not yet been reached;

2. That the Chief Executive be granted delegated authority to make any further minor presentational changes prior to submission of the response to the Welsh Language Commissioner, subject to:-
 - Standard 41- that where the original source was through the medium of Welsh this should be treated as the official record for legal or other purposes;
 - Standard 61 – that Officers seek further information to identify practical issues that will arise in relation to the translation of Street Signs;
 - That next monitoring reports include the impact of adhering to the standards in relation to cost and other impacts.

Reason for Decisions:

To authorise a response along with additional information to be provided to the Welsh Language Commissioner, together with the Council's proposals for the Final Compliance Notice to be modified in order for the Welsh Language Standards to be applied to the Council in the first instance are reasonable and proportionate.

Implementation of Decisions:

The decision is for immediate implementation. The Chairman of the Scrutiny Committee had agreed to this course of action and there would therefore be no call-in of this decision.

5. **WELSH LANGUAGE ANNUAL REPORT 2016-2017**

Decision:

That the Head of Corporate Strategy and Democratic Services be authorised to publish the report on the Council's website.

Reason for Decision:

To discharge the Council's duty in relation to Welsh Language (Wales) Measure 2011 and the Welsh Language Standards (No.1) Regulations 2015.

Implementation of Decision:

The decision will be implemented after the three day call in period.

6. **URGENCY ACTION NO. 0030 - PROCUREMENT OF ICT SYSTEM**

Decision:

That the following urgency action taken by the Head of Corporate Strategy and Democratic Services in consultation with the requisite Members, be noted:

Officer Urgency Action No: 0030 28 April 2017

Procurement of an ICT Scheme to underpin the Council's Performance Management and Risk Management Arrangements.

7. **REPLACEMENT OF THE COUNCIL'S TELEPHONY SYSTEM WITH A UNIFIED COMMUNICATIONS SOLUTION**

Decisions:

1. That the Head of Information Communication, Technology and Corporate Procurement be granted delegated authority to procure a replacement telephony system for the Council;
2. That suitable training of the new system be provided as appropriate.

Reason for Decisions:

To ensure the Council continues to operate a fully functional unified communications system that meets the demands of the service users.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

8. **NEATH PORT TALBOT WELSH CHURCH ACT FUND TRUST APPLICATIONS**

Decision:

That approval be given for grant assistance for internal redecoration of walls at St Illtyd's Church, Llantwit up to the maximum grant of 25% i.e. £946.50, as detailed in Appendix 1 of the circulated report.

Reason for Decision:

To provide financial support in respect of the grant applications received.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND**

Decisions:

1. That the draft Neath Port Talbot Welsh Church Act Trust Fund annual report and financial statements for the year ended 31 March 2017 be approved;
2. That the Neath Port Talbot Welsh Church Act Trust Fund annual report and financial statements be submitted to Wales Audit Office for independent examination;
3. That the financial information be submitted to the Charity Commission if there are no material changes following the independent examination by the Wales Audit Office.

Reason for Decisions:

To approve the draft annual report and financial statements for the Welsh Church Act Trust Fund 2016/17.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

10. **COMMUNITY COUNCILS' MINOR PROJECTS SCHEME - APPLICATION**

Decision:

That approval be granted for Seven Sisters Community Council to receive a maximum grant of £12,000.

Reason for Decision:

The decision is in compliance with the approved policy, to enable community improvements.

Implementation of Decision:

The decision will be implemented after the three day call in period.

11. **MISCELLANEOUS GRANT FUND APPLICATIONS**

Decisions:

1. That approval be granted for Age Cymru Afan Nedd to receive grant assistance towards annual rent as follows:-
 - That with effect from 18 January 2017 - 18 January 2018 the rental due from Age Cymru Afan Nedd remains at £3,000 per annum, with the Authority continuing to provide a grant of £2,900;
 - That with effect from 18 January 2018 until the next review date the rental from Cymru Afan Nedd be increased to £3,300 per annum, with the Authority paying a grant of £2,900 per annum.

That approval be granted for the Me, Myself and I Club registered charity address Briton Ferry, to receive a grant for 2017-18 financial year to cover core costs associated with providing services to people living with memory loss and their families across Neath Port Talbot, in the sum of £9,318.

Reason for Decisions:

To provide financial support in respect of the grant applications received.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

12. **TREASURY MANAGEMENT MONITORING 2017/18**

Decision:

That the report be noted.

13. **MARGAM JOINT CREMATORIUM COMMITTEE MINUTES - 20 JANUARY, 2017**

Decision:

That the report be noted.

14. **ACCESS TO MEETINGS**

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in the undermentioned Paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972.

15. **URGENCY ACTION NO. 0368 - NON DOMESTIC RATES HIGH STREET RATES RELIEF SCHEME**

(Exempt under Paragraph 12 and 14)

Decision:

That the following private urgency action taken by the Head of Financial Services in consultation with the requisite Members, be noted:

Officer Urgency Action No: 0368 27 March 2017

Non Domestic Rates – High Street Rates Relief Scheme

16. **HARDSHIP RELIEF - T.B.B.**

(Exempt under Paragraph 12 and 14)

Decision:

That the application for Business Rates for the restaurant TBB be refused.

Reason for Decision:

For the reasons contained in the private circulated report.

Implementation of Decision:

The decision will be implemented after the three day call in period.

17. **HARDSHIP RELIEF - P.P.**

(Exempt under Paragraph 12 and 14)

Decision:

That the Business Hardship Relief for the Public House CSC and shop VDS, be refused.

Reason for Decision:

For the reasons contained in the private circulated report..

Implementation of Decision:

The decision will be implemented after the three day call in period.

18. **COUNCIL TAX WRITE OFF**

(Exempt under Paragraph 14)

Decision:

That the write offs, as contained within Appendix 1 to the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

19. **HOUSING BENEFITS WRITE OFFS**

(Exempt under Paragraph 12 and 14)

Decision:

That the write off amounts as contained within the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON